



# Arkansas River Valley Regional Library System Headquarters

501 N. Front Street, Dardanelle, AR 72834 | 479-229-4418 | [www.arvrls.com](http://www.arvrls.com)

## **ARVRLS Board Meeting**

**May 19, 2025 @ 5:30 PM via Zoom**

### **1. Reading of the Minutes**

- a. Minutes from the ARVRLS Board Meeting on November 18, 2024, attached

### **2. Financial Report**

- a. Summary Balance Sheet, attached
- b. Foundation report, attached

### **3. Headquarters Report**

- a. Quarterly updates, attached
- b. Annual Survey, attached

### **4. Old Business**

### **5. New Business**

- a. Review updates to policies, attached
  - i. New Library Card Application
  - ii. Bylaws

### **6. Next meeting date - Monday, July 21st at 5:30 PM**

### **7. Adjourn**

**Arkansas River Valley Regional Library System**

November 18, 2024, scheduled at 5:30 PM via Zoom, the meeting started at 5:32 PM

**ARVRLS Board Members Present:**

Heather Patton

Sterling Penix

Scotty Pierce

Bud Lofland

Marcie Newhart

Sterling Penix motioned to approve the September 16, 2024 minutes, and Scotty Pierce seconded. The motion carried.

Scotty Pierce motioned to approve the summary balance sheet and ledger report, and Marcie Newhart seconded. The motion carried.

**Librarian's Report:**

Misty Hawkins presented a quarterly report, including an explanation of State Aid distribution, the current status of the events at the Arkansas State Library Board, and details about future E-Rate funding for all library locations.

**Old Business:****New Business:**

- A. Scotty Pierce motioned to remove Donna McDonald, Sabra Ferguson, and Casey Scarborough on CD accounts ending in XXX170 and XXX023. Misty Hawkins, Kimberly "Kim" Witt, and LaDonna Evans should be listed as the authorized signatures on CD accounts XXX170 and XXX023. Marcie Newhart seconded the motion. The motion carried.
- B. Marcie Newhart motioned to approve the 2025 Budget, and Scotty Pierce seconded. The motion carried.

**Adjournment**

The next meeting is tentatively scheduled for March 17th, at 5:30 PM.

Scotty Pierce made a motion to adjourn, and Marcie Newhart seconded. The meeting adjourned at 6:02 PM.

**ARKANSAS RIVER VALLEY REGIONAL LIBRARY**  
**Profit & Loss Budget vs. Actual**  
January 1 through May 14, 2025

	<u>Jan 1 - May 14, 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4-000 - STATE AID	48,711.00	170,000.00	-121,289.00
4-010 - MILLAGE	133,473.49	250,000.00	-116,526.51
4-020 - PER CAPITA ASSESSMENT	0.00	62,337.60	-62,337.60
4-040 - INTEREST INCOME	4,558.01	8,000.00	-3,441.99
4-050 - GRANTS	2,000.00	0.00	2,000.00
MISC INCOME	4.00	0.00	4.00
<b>Total Income</b>	<u>188,746.50</u>	<u>490,337.60</u>	<u>-301,591.10</u>
<b>Gross Profit</b>	188,746.50	490,337.60	-301,591.10
<b>Expense</b>			
<b>AUTOMATION</b>			
ENVISIONWARE	0.00	2,600.00	-2,600.00
SIRSIDYNIX	0.00	36,000.00	-36,000.00
AUTOMATION - Other	8,819.54	15,000.00	-6,180.46
<b>Total AUTOMATION</b>	<u>8,819.54</u>	<u>53,600.00</u>	<u>-44,780.46</u>
<b>BOOK SUPPLIES</b>	477.20	3,000.00	-2,522.80
<b>COMMUNITY OUTREACH</b>	4,928.66	10,000.00	-5,071.34
<b>DATABASES (E-CONTENT)</b>	53,389.20	60,000.00	-6,610.80
<b>FRINGE BENEFITS</b>			
LIFE INSURANCE	33.00	100.00	-67.00
MEDICAL INSURANCE	5,282.13	12,000.00	-6,717.87
MEDICARE	949.99	3,000.00	-2,050.01
RETIREMENT	10,037.19	29,750.00	-19,712.81
SOCIAL SECURITY	4,062.04	12,050.00	-7,987.96
UNEMPLOYMENT TAX	66.56	500.00	-433.44
<b>Total FRINGE BENEFITS</b>	<u>20,430.91</u>	<u>57,400.00</u>	<u>-36,969.09</u>
<b>GRANT PROGRAM ACTIVITIES</b>	453.11	0.00	453.11
<b>HQ - NEW LOCATION EXPENSES</b>	8,808.74	0.00	8,808.74
<b>INSURANCE</b>	1,333.00	9,000.00	-7,667.00
<b>INTERNET - HEADQUARTERS</b>	709.33	4,000.00	-3,290.67
<b>LEASE ON EQUIPMENT</b>	1,041.45	3,500.00	-2,458.55
<b>MERCHANDISE</b>	-30.00	0.00	-30.00
<b>MISC EXPENSES</b>	351.01	1,000.00	-648.99
<b>OFFICE SUPPLIES</b>	627.15	3,500.00	-2,872.85
<b>POSTAGE</b>	347.94	3,000.00	-2,652.06
<b>PROFESSIONAL DEVELOPMENT</b>			
DUES AND MEMBERSHIPS	824.50	6,000.00	-5,175.50
EMPLOYEE TRAINING	6,877.39	4,000.00	2,877.39
<b>Total PROFESSIONAL DEVELOPMENT</b>	<u>7,701.89</u>	<u>10,000.00</u>	<u>-2,298.11</u>
<b>PROFESSIONAL SERVICES</b>			
AUDITOR	0.00	3,900.00	-3,900.00
BACKGROUND CHECKS	24.50	2,000.00	-1,975.50
PROFESSIONAL EXPENSES - MISC.	0.00	500.00	-500.00

ARKANSAS RIVER VALLEY REGIONAL LIBRARY

Profit & Loss Budget vs. Actual

January 1 through May 14, 2025

	<u>Jan 1 - May 14, 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total PROFESSIONAL SERVICES	24.50	6,400.00	-6,375.50
RENT - HEADQUARTERS	3,500.00	8,400.00	-4,900.00
<b>SALARIES</b>			
BOOKKEEPER HOURLY	5,280.16	16,000.00	-10,719.84
LIBRARIANS SALARY	22,932.00	70,000.00	-47,068.00
STAFF SALARY	37,304.68	108,000.00	-70,695.32
<b>Total SALARIES</b>	<u>65,516.84</u>	<u>194,000.00</u>	<u>-128,483.16</u>
<b>TECHNOLOGY &amp; EQUIPMENT</b>			
IT SERVICES	300.00	2,500.00	-2,200.00
TECHNOLOGY & EQUIPMENT - Other	12,873.89	15,000.00	-2,126.11
<b>Total TECHNOLOGY &amp; EQUIPMENT</b>	<u>13,173.89</u>	<u>17,500.00</u>	<u>-4,326.11</u>
TELEPHONE - HEADQUARTERS	542.21	2,000.00	-1,457.79
<b>TRAVEL AND VEHICLE EXPENSES</b>			
EMPLOYEE AIRFARE, HOTEL, FOOD	2,822.24	9,000.00	-6,177.76
MILEAGE REIMBURSEMENT	968.80	2,000.00	-1,031.20
VEHICLE GAS AND OIL	1,143.05	5,000.00	-3,856.95
VEHICLE MAINTENANCE	56.66	4,000.00	-3,943.34
<b>Total TRAVEL AND VEHICLE EXPENSES</b>	<u>4,990.75</u>	<u>20,000.00</u>	<u>-15,009.25</u>
<b>Total Expense</b>	<u>197,137.32</u>	<u>466,300.00</u>	<u>-269,162.68</u>
<b>Net Ordinary Income</b>	<u>-8,390.82</u>	<u>24,037.60</u>	<u>-32,428.42</u>
<b>Net Income</b>	<u><u>-8,390.82</u></u>	<u><u>24,037.60</u></u>	<u><u>-32,428.42</u></u>

**Arkansas River Valley Regional Library Foundation**  
**Profit & Loss**  
 All Transactions

**2b**

	<u>Booneville</u>	<u>Charleston</u>	<u>Clarksville</u>	<u>Danville</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Donations</b>	2,549.00	1,290.00	240,788.75	260.00
<b>Total Income</b>	<u>2,549.00</u>	<u>1,290.00</u>	<u>240,788.75</u>	<u>260.00</u>
<b>Expense</b>				
<b>Misc Expense</b>	250.00	780.00	690.51	151.50
<b>Total Expense</b>	<u>250.00</u>	<u>780.00</u>	<u>690.51</u>	<u>151.50</u>
<b>Net Ordinary Income</b>	2,299.00	510.00	240,098.24	108.50
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>4-040 - INTEREST INCOME</b>	0.00	0.00	4,079.58	0.00
<b>Total Other Income</b>	<u>0.00</u>	<u>0.00</u>	<u>4,079.58</u>	<u>0.00</u>
<b>Net Other Income</b>	0.00	0.00	4,079.58	0.00
<b>Net Income</b>	<u><u>2,299.00</u></u>	<u><u>510.00</u></u>	<u><u>244,177.82</u></u>	<u><u>108.50</u></u>

Arkansas River Valley Regional Library Foundation

**Profit & Loss**

	All Transactions T Shirts (Hispanic Heritage Festival)	Vendor (Hispanic Heritage Festival)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Donations	975.00	1,575.00
<b>Total Income</b>	<u>975.00</u>	<u>1,575.00</u>
<b>Expense</b>		
Misc Expense	975.00	1,575.00
<b>Total Expense</b>	<u>975.00</u>	<u>1,575.00</u>
<b>Net Ordinary Income</b>	0.00	0.00
<b>Other Income/Expense</b>		
<b>Other Income</b>		
4-040 - INTEREST INCOME	0.00	0.00
<b>Total Other Income</b>	<u>0.00</u>	<u>0.00</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Arkansas River Valley Regional Library Foundation

**Profit & Loss**

	All Transactions Hispanic Heritage Festival - Other (Hispanic Heritage Festival)	Total Hispanic Heritage Festival (Dardanelle)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Donations	12,070.92	14,620.92
<b>Total Income</b>	12,070.92	14,620.92
<b>Expense</b>		
Misc Expense	12,070.92	14,620.92
<b>Total Expense</b>	12,070.92	14,620.92
<b>Net Ordinary Income</b>	0.00	0.00
<b>Other Income/Expense</b>		
<b>Other Income</b>		
4-040 - INTEREST INCOME	0.00	0.00
<b>Total Other Income</b>	0.00	0.00
<b>Net Other Income</b>	0.00	0.00
<b>Net Income</b>	<b>0.00</b>	<b>0.00</b>

Arkansas River Valley Regional Library Foundation

**Profit & Loss**

All Transactions

Dardanelle - Other

	(Dardanelle)	Total Dardanelle	Headquarters	Ozark
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Donations	9,780.36	24,401.28	725.71	6,604.00
<b>Total Income</b>	9,780.36	24,401.28	725.71	6,604.00
<b>Expense</b>				
Misc Expense	3,904.27	18,525.19	0.00	5,000.00
<b>Total Expense</b>	3,904.27	18,525.19	0.00	5,000.00
<b>Net Ordinary Income</b>	5,876.09	5,876.09	725.71	1,604.00
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4-040 - INTEREST INCOME	0.00	0.00	0.00	0.00
<b>Total Other Income</b>	0.00	0.00	0.00	0.00
<b>Net Other Income</b>	0.00	0.00	0.00	0.00
<b>Net Income</b>	<b>5,876.09</b>	<b>5,876.09</b>	<b>725.71</b>	<b>1,604.00</b>

Arkansas River Valley Regional Library Foundation

**Profit & Loss**

All Transactions

	<b>Paris</b>	<b>Unclassified</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Donations</b>	2,864.03	0.00	279,482.77
<b>Total Income</b>	2,864.03	0.00	279,482.77
<b>Expense</b>			
<b>Misc Expense</b>	0.00	0.00	25,397.20
<b>Total Expense</b>	0.00	0.00	25,397.20
<b>Net Ordinary Income</b>	2,864.03	0.00	254,085.57
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>4-040 - INTEREST INCOME</b>	0.00	10.92	4,090.50
<b>Total Other Income</b>	0.00	10.92	4,090.50
<b>Net Other Income</b>	0.00	10.92	4,090.50
<b>Net Income</b>	<b>2,864.03</b>	<b>10.92</b>	<b>258,176.07</b>

## Quarterly Update - May 19, 2025

### Arkansas State Library

- The Arkansas State Library Board met on Friday, May 9, at 10 a.m. These meetings are open to the public and accessible online via Zoom. In addition to the regular agenda, the Board acknowledged numerous library-related bills during the 2025 Legislative Session. The Board is set to be reconstituted before its next meeting, but members voted to recommend an approximate 10% decrease in State Aid distributions to align with updated standards and FY2026 funding allocations.
  - **SB181 (Act 242)** - TO AMEND THE LIBRARY LAW; TO AMEND THE REQUIREMENTS FOR THE STATE LIBRARIAN; AND TO AMEND THE REQUIREMENTS FOR REGIONAL LIBRARY SYSTEM DIRECTORS.
  - **SB184** - TO TRANSFER THE POWERS AND DUTIES OF THE ARKANSAS EDUCATIONAL TELEVISION COMMISSION AND THE STATE LIBRARY BOARD TO THE DEPARTMENT OF EDUCATION.
  - **SB536** - TO ABOLISH AND TRANSFER THE ARKANSAS STATE LIBRARY AND THE STATE LIBRARY BOARD; AND TO DECLARE AN EMERGENCY.
  - **SB640 (Act 903)** - TO RECONSTITUTE THE STATE LIBRARY BOARD.

### Programs, Partnerships, and Updates

- Johnson County – On April 30, the Johnson County Public Library in Clarksville wrapped up its Libraries Transforming Communities grant project. The \$10,000 grant funded sidewalk and entryway upgrades to improve accessibility throughout the facility.
- Franklin County – On May 10, the Franklin County Library in Ozark celebrated the National Science Foundation’s 75th anniversary with a STEM Party and the launch of two new Citizen Science kits, now available for checkout. Funded by a \$2,000 grant from the NSF, SciStarter, and Science Near Me, the kits include Observing Pollinators (with binoculars, stopwatch, books, and a checklist) and ZomBee Hunting (tools for identifying and capturing parasitic zombie flies threatening honeybees).

### Annual Public Library Survey

- The 2024 Public Libraries Survey (PLS) has been successfully submitted. This annual survey provides valuable data on how, when, and where library services are adapting to meet community needs. The information collected supports informed decisions by policymakers and library professionals to strengthen and strategically guide public library services nationwide.

### Regional Headquarters Relocation

- The Regional Library Headquarters is relocating from 501 North Front Street, Dardanelle, to 13 Taylor Circle, Clarksville. During the most recent Johnson County Library Board meeting, the board approved renting the entire duplex at the new location for Regional use. This move expands the current office space from approximately 800 sq. ft. to 2,000 sq. ft., allowing all four Regional staff members to operate from a more functional space. The new location will also include a dedicated workroom for system-wide use and a meeting space for small gatherings, including board meetings. Further details and planning for shared workspace resources are in development (floor layout included).

**Current Active Library Card Users**

Location	CH	OZ	CL	BO	PA	DAN	DAR
Cardholders	1,452	2,339	2,536	1,428	1,457	2,451	2,100
<b>Total: 13,763</b>							

**YTD Downloadable (Libby) Circulation = 23,231 as of 4/30/2025**

**YTD TOTAL Circulation = 59,514 (Physical + Downloadable)**

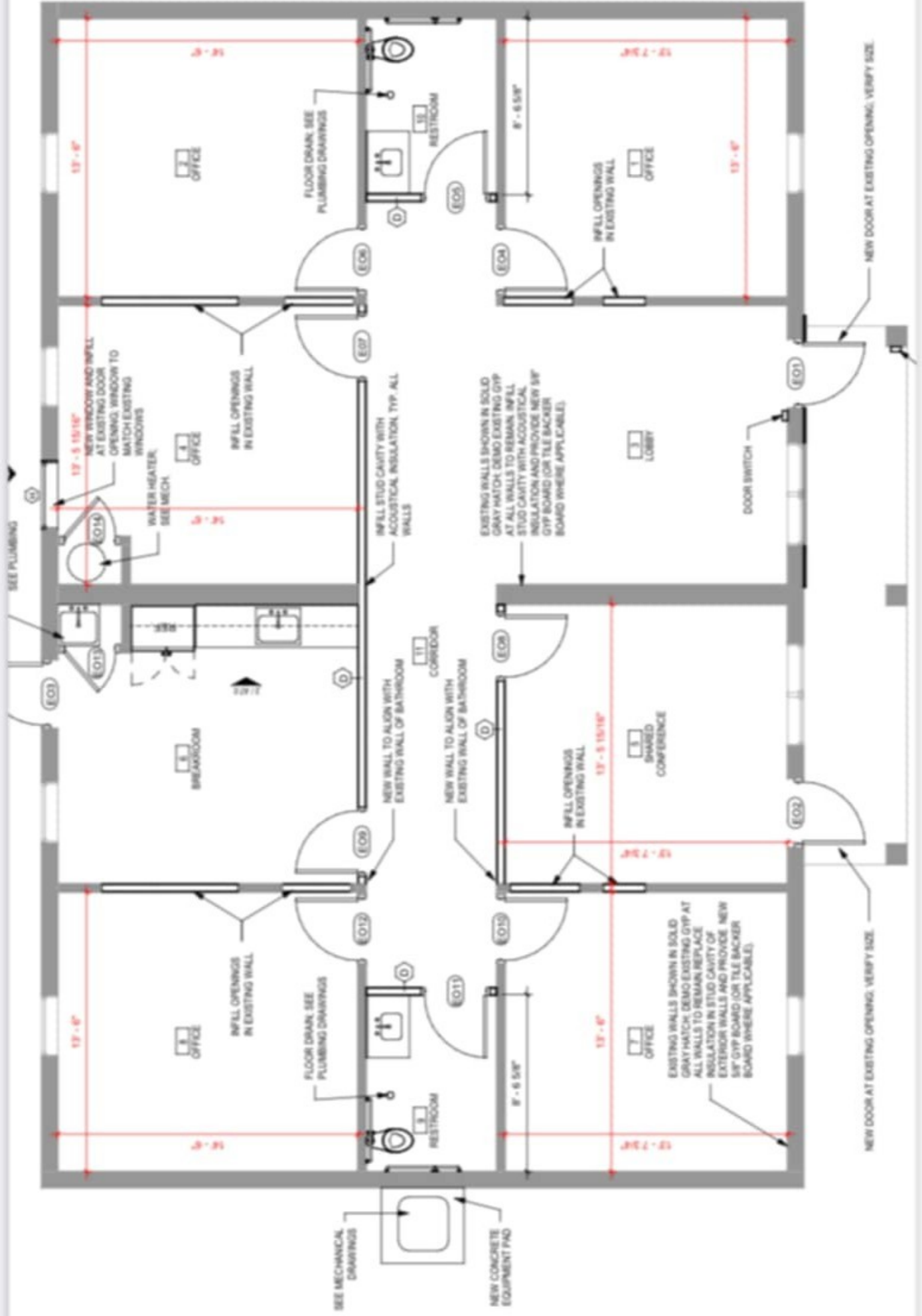
	2019 (Entire Year)	2025 (YTD)
<b>Location</b>		
Franklin County Library (OZ)	32,668	5,778
Charleston Public Library (CH)	29,456	6,197
Johnson County Library (CL)	44,959	7,738
Gattis-Logan County Library (PA)	33,261	4,096
Logan County Library (BO)	24,579	4,351
Arkansas River Valley Library (DAR)	29,245	5,182
Yell County Library (DAN)	12,237	2,941
<b>TOTAL</b>	<b>206,405 (Entire Year)</b>	<b>36,283 (YTD)</b>

**Site Visits, Meetings, or Training**

- February 27th to 28th - Certified Public Manager session: Presentation Skills Workshop
- April 1st to 4th - Texas Library Association Conference in Dallas
- April 6th to 12th - National Library Week
- April 23rd to 24th - Certified Public Manager session: Crisis Communication Workshop
- May 9th - Arkansas State Library Board meeting in Little Rock
- May 16th - Library Development District meeting in Pea Ridge

**Upcoming Events & Programs**

- June 6th - Resiliency Rising Prevention Conference in Fort Smith
- June 11th - Certified Public Manager graduation ceremony for Year One
- August 12th to 15th - Digipalooza, OverDrive Conference in Cleveland, Ohio



# Front Entry

# Memo

**To:** Misty Hawkins, Director  
**From:** Kim Witt, Bookkeeper  
**Date:** May 14, 2025  
**RE:** Quarterly Bookkeeper Report

I am pleased to provide the following bookkeeper report for the second quarter of 2025.

**Banking:** All bank statements are reconciled through the end of April 2025 with accounts reflecting the following balances in QuickBooks as of May 14, 2025:

Centennial Bank ( <b>Region</b> )	<b>\$613,931.55</b>
CD xxx023 ( <b>Region</b> )	<b>\$ 6,610.80</b>
CD xxx170 ( <b>Region</b> )	<b>\$ 28,258.27</b>
Chambers Bank ( <b>Foundation</b> )	<b>\$258,176.07</b>

## Invoicing to Counties:

- **Quarterly Invoicing:** First quarter invoices to the counties were sent on 4.1.25 for a total reimbursement of \$11,894.98.
- **Per Capita Assessment:** Per Capita total invoicing in 2025 will be approximately \$62,337.60 to be billed to the counties in two installments. Invoices are tentatively planned for June 2025 and December 2025.
- **Millage Invoicing:** The total millage received for taxes collected in 2024 is \$353,560.57. (Franklin: \$99,087.08 Johnson: \$96,923.91 Logan: \$78,168.01 Yell: \$79,381.57) Invoices for ½ of the estimated millage due for taxes collected in 2025 are scheduled for August 2025.

**Payroll:** Currently all payrolls are processed and direct deposited on the last work day of each month.

**Expenditures:** My goal continues to be that all received bills are entered into QuickBooks and paid each Friday. Once approved, checks are mailed.

**Audit:** Shoptaw, Labahn & Company, P.A. has been contacted and scheduled to audit our 2024 financials.

**Training:** Thank you for the opportunity to participate in the following trainings:

- OurStoryBridge - online training 3.3.25
- Business Management Made Easy - free training at ATU ASBTDC 3.20.25
- Grant Writing Course - 3.12.25 and 4.9.25 offered by River Valley Nonprofits
- APERS (Retirement Reporting Guidelines) – 3.26.25
- Back to Basics: Reference Skills – 3.26.25
- Regionwide Training at Guy Fenter Co-Op – 4.11.25
- River Valley Nonprofit Workshop (Scheduled) – 5.22.25

**Arkansas Public Library Survey**

**ADMINISTRATIVE INFORMATION**

**This section contains information that pertains to the Administrative Entity. If there are errors in pre-filled data, contact the State Data Coordinator. Complete these questions on behalf of the library or library system. Enter numerals only. If a questions does not apply, enter N/A. If additional information is required for context, leave a note. Leave no question blank.**

100 Reporting Period Start Date (mm/dd/yyyy)	01/01/2024
101 Reporting Period End Date (mm/dd/yyyy)	12/31/2024
102 Name of Library	ARKANSAS RIVER VALLEY REGIONAL LIBRARY
101 Street Address of Library	501 NORTH FRONT STREET
102 Street Address City	DARDANELLE
103 Street Address Zip Code	72834
104 County	YELL
105 County Class of Headquarters Library	3
106 Mailing Address of the Library	501 N FRONT ST
107 Mailing Address City	DARDANELLE
108 Mailing Address Zip Code	72834
109 Phone # (e.g.: 5016825288)	4792294418
110 Fax # (e.g.: 5016821693)	(479) 229-2595
111 List all counties and cities served under a formal, documented agreement.	Franklin County, Johnson County, Logan County, Yell County
112 Population of Legal Service Area	87,100
113 Legal Service Area	No
114 Does this library have a reciprocal borrowing agreement with another library or allow patrons in another library's service area to register for library cards? Y/N	No
115 Does this library meet all criteria of the FSCS public library definition? See instructions.	Yes
116 Central Library (Headquarters).	1
117 Name of Headquarters Library(ies) in Your System	Arkansas River Valley Library Headquarters
118 Number of Branches (if this library has no branches, enter 0).	6
119 Number of Bookmobiles (if this library has no bookmobiles, enter 0).	0
120 Does any library in your system have a current overdue policy that charges overdue fines to any user for the late return of physical print materials? Y/N	No
121 Automatic Renewal of Physical Materials	No

**LIBRARY CHANGES AND UPDATES**

200 Did This Library Open Any New Branches in the Survey Year? Yes or No.	No
201 Did This Library Close Any New Branches in the Survey Year? Yes or No.	No
202 Did the Library Launch Bookmobile Service in the Survey Year? Yes or No.	No
203 Did the Library End or Suspend Bookmobile Service in the Survey Year? Yes or No.	No
204 Has the library undergone a formal change to boundaries of the Legal Service Area in the survey year?	No
205 Did the Library or any library in your system undergo a large scale weeding project? Yes or No.	No

**ADMINISTRATIVE CONTACT INFORMATION**

300 Name of the Library/System/Regional Director/Admin Oversight	Misty Hawkins
301 Phone Number for the current Library/System/Regional Director/Admin Oversight	(479) 229-4418
302 Extension # (enter N/A for not applicable if there is no extension).	110
303 Fax number of the Director (5016821693) (N/A if no fax).	(479) 229-2595
304 Did any other person serve as Director for this library during the survey year? Yes or No. If yes, Add a note with the name and months of service.	No
305 Name of Current Library Board President	Heather Patton
306 Email of Library Board President	hpatton@ar5thjudicial.org
307 Phone # of Library Board President Phone	4792230422
308 Name of the Person Completing this Survey	Misty Hawkins
309 Email address of the person completing this survey	director@arvrls.com
310 Phone number of ther person completing this survey	47,922,944,184,792,300,000
311 Name of Alternative Contact for this library's survey	Tiffany Fowler
312 Phone # of Alternative Contact	4792294418
313 Email of Alternative Contact	sa@arvrls.com

**REVENUE**

**Is there county revenue for this library?**

**Does Your Library Receive Funding from a County? If yes, complete the section below. If no, select No and move to the next section. If your library receives revenue from multiple counties, complete these questions for each city.**

Is there county revenue for your library?	Yes
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**County Revenue**

400 Name of County.	401 Millage.	402 General Fund.	403 Sales Tax Receipts.	404 Other Income.
Johnson	\$575,781	\$1,190,961		\$256,517
<sup>1</sup> Yell	<sup>1</sup> \$596,379	<sup>1</sup>	<sup>1</sup> \$0	<sup>1</sup> \$638
<sup>1</sup> Logan	<sup>1</sup> \$503,123	<sup>1</sup> \$0	<sup>1</sup> \$0	<sup>1</sup> \$3,606
<sup>1</sup> Franklin	<sup>1</sup> \$648,715	<sup>1</sup> \$0	<sup>1</sup> \$0	<sup>1</sup> \$4,306

**County Revenue Totals**

405 Total of all County Millage	\$2,323,998
406 Total of all County General Fund	\$1,190,961
407 Total of all County Sales Tax	\$0
408 Total of all Other Income	\$265,067
409 Total County Revenue for this Library/System	\$3,780,026

**Is there city revenue for this library?**

**Does Your Library Receive Funding from a City? If yes, complete the section below. If no, select No and move to the next section. If your library receives revenue from multiple cities, complete these questions for each city.**

Is there city revenue for your library?	No
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**City Revenue**

500 Name of City.	501 Millage.	502 General Fund.	503 Sales Tax Receipts.	504 Other Income.

**City Revenue Totals**

505 Total of all City Millage	\$0
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506 Total of all City General Fund	\$0
507 Total of all Sales Tax Receipts	\$0
508 Total of all Other Income	\$0
509 Total City Revenue for this System	\$0

## State and Federal Operating Revenue (Administrative Total)

If your library received an influx or reduction of aid compared to the previous year, you are required to add a note explaining the change in order for your data to be finalized and moved into the federal portal.

600 State Aid	\$194,039
601 Other State Government Revenue	\$0
602 Federal Government Revenue	\$0
603 Total State Government Revenue	\$194,039
604 Local Government Revenue (County and City)	\$3,780,026
605 Total Other Operating Revenue	\$0
606 Grand Total Operating Revenue	\$3,974,065

## EXPENDITURES

### Staff Expenditures

Include salaries in totals even if the salaries are paid by an outside source i.e. the county or Americorps. User Numerals only. Do not include employee training costs in benefits or salary expenditures.

700 Salaries and Wages Expenditures <sup>2</sup>	\$1,311,465
701 Employee Benefits Expenditures <sup>3</sup>	\$794,506
702 Total Personnel Expenditures	\$2,105,971

### Collection Expenditures

703 Print Materials Expenditures <sup>4</sup>	\$154,139
704 Electronic Materials Expenditures <sup>5</sup>	\$46,447
705 Other Materials Expenditures <sup>6</sup>	\$43,373
706 Total Collection Expenditures	\$243,959

### Other Expenditures

707 Other Operating Expenditures <sup>7</sup>	\$1,033,042
708 Total Operating Expenditures	\$3,382,972

## CAPITAL REVENUE AND EXPENDITURES

Click on the question for definitions and instructions. Please use the State Level notes field if you would like to break these totals down to the branch level. For example, if one branch in your system received a grant for new furnishings, you would enter that total in Other Capital Revenue and then you would use the state notes field to designate it as money from a grant for \_\_\_\_\_ Branch Library.

800 Local Government Capital Revenue	\$0
801 State Government Capital Revenue	\$0
802 Federal Government Capital Revenue <sup>8</sup>	\$10,000
803 Other Capital Revenue <sup>9</sup>	\$856,287
804 Total Capital Revenue	\$866,287
805 Total Capital Expenditures	\$0

## LIBRARY COLLECTION

Report totals by library. System totals will automatically populate. If there is an error in a system total, check each location entry for error. If there is only an administrative total and the number cannot be separated by branch, report the data with the administrative location totals and report A/T for all branch locations. "Physical Units" refer to items in a fixed, physical format. For example, Audio Materials - Physical Units refers to physical audio books, physical CDs and any other Physical Audio Recording. "Print Materials" refers to print books, serials, gov docs, and any other print acquisition. For eAudio and eVideo, include only items purchased by the library and that have a set circulation period. Do not include items that do not have a return date, or are permanently retained by the patron. Other/Specialty Items must be items that 'circulate' and must be able to leave the building with the patron. Do not report in-house use only items under Other/Specialty.

Location	901 Print Materials	902 Audio Materials - Physical Units.	903 Video Materials - Physical Units.
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	20,915	287	1,507
YELL COUNTY LIBRARY	10,108	177	599
JOHNSON COUNTY PUBLIC LIBRARY	23,825	1,098	1,367
CHARLESTON PUBLIC LIBRARY	16,130	433	1,231
FRANKLIN COUNTY LIBRARY	17,191	366	1,789
LOGAN COUNTY LIBRARY	16,987	395	1,299
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	18,033	385	1,854

### Library Collection

Location	904 Other / Physical Specialty items	905 Mobile Hotspots/Mi-Fi Devices for lending	906 Other Circulating Physical Items
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>10</sup> 93	0	<sup>11</sup> 93
YELL COUNTY LIBRARY	<sup>12</sup> 6	0	<sup>13</sup> 6
JOHNSON COUNTY PUBLIC LIBRARY	<sup>14</sup> 22	0	<sup>15</sup> 22
CHARLESTON PUBLIC LIBRARY	<sup>16</sup> 37	0	<sup>17</sup> 37
FRANKLIN COUNTY LIBRARY	<sup>18</sup> 80	0	<sup>19</sup> 80
LOGAN COUNTY LIBRARY	<sup>20</sup> 42	0	<sup>21</sup> 42
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	<sup>22</sup> 42	0	<sup>23</sup> 42

### Access Provided

907 E-Books via AE	Yes
908 E-Books via Collective	Yes
909 E-Books via State	No
910 E-Serials via AE	No
911 E-Serials via Collective	Yes
912 E-Serials via State	No
913 E-Audio via AE	Yes
914 E-Audio via Collective	Yes
915 E-Audio via State	No
916 E-Video via AE	Yes
917 E-Video via Collective	No
918 E-Video via State	No
919 Research Databases via AE	Yes
920 Research Databases via Collective	No
921 Research Databases via State	Yes
922 Online Learning Platforms via AE	Yes
923 Online Learning Platforms via Collective	No
924 Online Learning Platforms via State	Yes

### System Totals

925 Total Print Materials	123,189
926 Total Audio Materials Physical Units	3,141

927 Total Video Materials Physical Units	9,646
928 Total Mobile Hotspots for Lending	0
929 Total Other Circulating Physical Items	322
930 Total System Holdings	136,298
931 Total Physical Items in Collection	136,298

## Retired - Library Collection (no data after 2023)

Location	904 Audio Materials - Downloadable Units	906 Video Materials - Downloadable Units	910 Locally Licensed Databases	902 Electronic Books
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	--Select--	--Select--	--Select--	--Select--
YELL COUNTY LIBRARY	--Select--	--Select--	--Select--	--Select--
JOHNSON COUNTY PUBLIC LIBRARY	--Select--	--Select--	--Select--	--Select--
CHARLESTON PUBLIC LIBRARY	--Select--	--Select--	--Select--	--Select--
FRANKLIN COUNTY LIBRARY	--Select--	--Select--	--Select--	--Select--
LOGAN COUNTY LIBRARY	--Select--	--Select--	--Select--	--Select--
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	--Select--	--Select--	--Select--	--Select--

## LIBRARY CIRCULATION AND RETRIEVAL

**Report totals by library. System totals will automatically populate. If there is an error in a system total, check each location entry for error. If there is only an administrative total and the number cannot be separated by branch, report the data with the administrative location totals and report A/T for all branch locations. Only enter "0" for a question if the actual answer is zero. If you cannot collect the information because your ILS does not support subgroup data, enter N.C. for not collected.**

Location	1001 Circulation of Print Materials for this library	1002 Circulation of Children's Print Materials for this Library	1003 Circulation for Young Adult Print Materials for this Library
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	14,953	6,181 --Select--	755 --Select--
YELL COUNTY LIBRARY	8,538	4,085 --Select--	229 --Select--
JOHNSON COUNTY PUBLIC LIBRARY	23,032	9,258 --Select--	490 --Select--
CHARLESTON PUBLIC LIBRARY	17,393	8,333 --Select--	773 --Select--
FRANKLIN COUNTY LIBRARY	17,015	7,313 --Select--	623 --Select--
LOGAN COUNTY LIBRARY	11,142	3,172 --Select--	1,003 --Select--
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	12,261	5,339 --Select--	582 --Select--

## Circulation of Physical Audio Books

Location	1004 Circulation of Physical Format Audio Books for this Library	1005 Circulation of Physical Format Audio Books for Children for this Library	1006 Circulation of Physical Format Audio Books for Young Adults for this Library
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	88 --Select--	28 --Select--	0 --Select--
YELL COUNTY LIBRARY	32 --Select--	0 --Select--	0 --Select--
JOHNSON COUNTY PUBLIC LIBRARY	348 --Select--	30 --Select--	0 --Select--
CHARLESTON PUBLIC LIBRARY	293 --Select--	50 --Select--	0 --Select--
FRANKLIN COUNTY LIBRARY	173 --Select--	17 --Select--	0 --Select--
LOGAN COUNTY LIBRARY	58 --Select--	30 --Select--	0 --Select--
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	84 --Select--	11 --Select--	0 --Select--

## Circulation of Physical Audio Visual Materials

Location	1007 Circulation of Any Physical Format Audio Visual Materials Not Already Reported for this Library	1008 Circulation of Any Physical Format Children's Audio Visual Materials Not Already Reported for this Library	1009 Circulation of Any Physical Format Young Adults' Audio Visual Materials Not Already Reported for this Library
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	2,324 --Select--	678 --Select--	0 --Select--
YELL COUNTY LIBRARY	1,463 --Select--	474 --Select--	0 --Select--
JOHNSON COUNTY PUBLIC LIBRARY	2,718 --Select--	553 --Select--	0 --Select--
CHARLESTON PUBLIC LIBRARY	1,463 --Select--	593 --Select--	0 --Select--
FRANKLIN COUNTY LIBRARY	3,909 --Select--	960 --Select--	0 --Select--
LOGAN COUNTY LIBRARY	2,322 --Select--	591 --Select--	0 --Select--
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	3,765 --Select--	811 --Select--	0 --Select--

## Circulation of Other Physical Items

Location	1010 Circulation of Other Physical Items for this Library	1011 Circulation of Other Physical Items for Children for this Library
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	65 --Select--	50 --Select--
YELL COUNTY LIBRARY	8 --Select--	0 --Select--
JOHNSON COUNTY PUBLIC LIBRARY	19 --Select--	0 --Select--
CHARLESTON PUBLIC LIBRARY	24 --Select--	0 --Select--
FRANKLIN COUNTY LIBRARY	190 --Select--	0 --Select--
LOGAN COUNTY LIBRARY	48 --Select--	33 --Select--
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	75 --Select--	71 --Select--

## Library Circulation and Retrieval Totals

1012 System Total Circulation of all e-books	31,208
1013 System Total Circulation of all e-Books for Children <sup>24</sup>	1,532
1014 System Total Circulation of all e-books for Young Adults <sup>25</sup>	2,505
1015 System Total Circulation of all e-Serials (Serials) <sup>26</sup>	3,635
1016 System Total Circulation of all e-audio	30,522
1017 System Total Circulation of all e-audio for Children <sup>27</sup>	2,000
1018 System Total Circulation of all e-audio for Young Adult <sup>28</sup>	2,902
1019 System Total Circulation of all e-Video <sup>29</sup>	2,434
1020 System Total Circulation of only e-video for Children	-1 Unknown
1021 System Total Circulation of only e-video for Young Adult	-1 Unknown
1022 Total Circulation of All Print Materials	104,334
1023 Total Circulation of All Children's Print Materials	43,681
1024 Total Circulation for All Young Adult Print Materials	4,455
1025 Total Circulation of all Physical Format Audio Books	1,076
1026 Total Circulation of all Physical Format Audio Books for Children	166
1027 Total Circulation of all Physical Format Audio Books for Young Adults	0
1028 Total Circulation of all Audio Visual Materials	17,964
1029 Total Circulation of all Children's Audio Visual Materials	4,660
1030 Total Circulation of all Young Adults' Audio Visual Materials	0
1033 Total Circulation of Materials	191,602
1034 Total Circulation of all Electronic Materials <sup>30</sup>	67,799
Circulation of Children's Physical Material	48,661

Total Circulation of all Physical Items	123,803
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## LIBRARY SERVICES AND VISITS

Reference, Meeting Rooms, visits, registered users, virtual and physical visits, COVID Questions, Library website If the Totals cannot be separated out by branch location, enter the system total with the administrative entity and enter A/T for branch locations.

Location	2001 Number of Virtual Visits for this Library	2002 Number of Registered Users for This Library	2003 Have you Purged Registered Users in the Last 3 Years
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>31</sup> 91,932	1,916	We have purged our user database in the last 3 years
YELL COUNTY LIBRARY	75,168	2,385	We have purged our user database in the last 3 years
JOHNSON COUNTY PUBLIC LIBRARY	153,768	2,260	We have purged our user database in the last 3 years
CHARLESTON PUBLIC LIBRARY	13,200	1,347	We have purged our user database in the last 3 years
FRANKLIN COUNTY LIBRARY	1,694	2,187	We have purged our user database in the last 3 years
LOGAN COUNTY LIBRARY	1,300	1,285	We have purged our user database in the last 3 years
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	1,000	1,379	We have purged our user database in the last 3 years

## Visits

Location	2005 Library In-Person Visits for this Library	2006 Library In-Person Visits Reporting Method
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	19,977	Annual Count
YELL COUNTY LIBRARY	9,734	Annual Count
JOHNSON COUNTY PUBLIC LIBRARY	15,418	Annual Count
CHARLESTON PUBLIC LIBRARY	16,657	Annual Count
FRANKLIN COUNTY LIBRARY	20,216	Annual Count
LOGAN COUNTY LIBRARY	7,648	Annual Count
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	6,966	Annual Count

## Interlibrary Loans

Location	2007 Number of Interlibrary Loan Items Sent (Provided) to Other Libraries	2008 Number of Interlibrary Loan Items Borrowed from Other Libraries
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>32</sup> 184 --Select--	<sup>33</sup> 144 --Select--
YELL COUNTY LIBRARY	A/T Administrative Total	A/T Administrative Total
JOHNSON COUNTY PUBLIC LIBRARY	A/T Administrative Total	A/T Administrative Total
CHARLESTON PUBLIC LIBRARY	A/T Administrative Total	A/T Administrative Total
FRANKLIN COUNTY LIBRARY	A/T Administrative Total	A/T Administrative Total
LOGAN COUNTY LIBRARY	A/T Administrative Total	A/T Administrative Total
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	A/T Administrative Total	A/T Administrative Total

## Reference

Location	2009 Number of Reference Transactions	2010 Reporting Method for Reference Transactions
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	6,491 --Select--	Annual Count
YELL COUNTY LIBRARY	987 --Select--	Annual Estimate Based on Typical Week(s)
JOHNSON COUNTY PUBLIC LIBRARY	80,000 --Select--	Annual Estimate Based on Typical Week(s)
CHARLESTON PUBLIC LIBRARY	6,708 --Select--	Annual Count
FRANKLIN COUNTY LIBRARY	7,944 --Select--	Annual Count
LOGAN COUNTY LIBRARY	601 --Select--	Annual Count
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	1,615 --Select--	Annual Count

## Meeting Rooms

Location	2011 Number of Non-Library Events Held in Library Meeting Rooms	2012 Reporting Method for Non-Library Events Held in Library Meeting Rooms
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>34</sup> 1,197	Annual Count
YELL COUNTY LIBRARY	19	Annual Count
JOHNSON COUNTY PUBLIC LIBRARY	79	Annual Count
CHARLESTON PUBLIC LIBRARY	361	Annual Count
FRANKLIN COUNTY LIBRARY	20	Annual Count
LOGAN COUNTY LIBRARY	71	Annual Count
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	48	Annual Count

## Library Services and Visits

2013 Total In-Person Library Visits	96,616
2014 Total In-Person Library Visits Reporting Method	CT
2015 Total Interlibrary Loan Items Sent (Provided)	184
2016 Total Interlibrary Loan Items Received	144
2017 Total Reference Transactions	104,346
2018 Reporting Method for Reference Transactions System	CT
2019 Total Registered Users	12,759
2020 Total Number of Visits to Library Website <sup>35</sup>	
2021 Total of all Virtual Visits for this Library <sup>36</sup>	338,062
2022 Total Number of Non-Library Events Held in Library Meeting Rooms <sup>37</sup>	1,795
2023 Reporting Method for Non Library Events Held in Library Meeting Rooms	CT

## ACCESS, TECHNOLOGY, AND CONNECTIVITY

Library Automation If the information provided applies to all libraries in the system, complete the questions once. If the information varies across libraries, repeat the questions until all libraries are represented.

Location	3001 Is this Library Automated?	3002 Name of ILS Vendor	3003 Name of ILS Product	3004 Does this apply to every library in your system?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region
YELL COUNTY LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region
JOHNSON COUNTY PUBLIC LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region
CHARLESTON PUBLIC LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region
FRANKLIN COUNTY LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region
LOGAN COUNTY LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Yes	SirsiDynix	Horizon/BLUEcloud	Yes, this information is the same for all branches in this system or region

## Public Computers and Internet Access

If the information provided applies to all libraries in the system, complete the questions once. If the information varies across libraries, repeat the questions until all libraries are represented.

Location	3005 Number of Public Access Internet Devices (Excluding OPACs or Self Checkouts)	3006 Number of Uses, or sessions, of All Public Access Internet Devices	3007 Reporting Method for Number of Uses, or sessions, of All Public Access Internet Devices
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	15	3,500 --Select--	<sup>38</sup>
YELL COUNTY LIBRARY	7	475 --Select--	Annual Estimate Based on Typical Week(s)
JOHNSON COUNTY PUBLIC LIBRARY	8	2,119 --Select--	Annual Count
CHARLESTON PUBLIC LIBRARY	9	1,956 --Select--	Annual Count
FRANKLIN COUNTY LIBRARY	12	1,893 --Select--	Annual Count
LOGAN COUNTY LIBRARY	8	936 --Select--	Annual Count

## WiFi

Location	3008 Does this library extend WiFi Access to the parking lot or an external programming area?	3009 Does this library offer WiFi Access after hours?	3010 Number of Wireless Sessions	3011 Reporting Method for Wireless Sessions
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Yes	No, WiFi is accessible 24/7	5,200	Annual Estimate Based on Typi
YELL COUNTY LIBRARY	Yes	No, WiFi is accessible 24/7	2,700	Annual Estimate Based on Typi
JOHNSON COUNTY PUBLIC LIBRARY	Yes	No, WiFi is accessible 24/7	5,500	Annual Estimate Based on Typi
CHARLESTON PUBLIC LIBRARY	Yes	No, WiFi is accessible 24/7	2,700	Annual Estimate Based on Typi
FRANKLIN COUNTY LIBRARY	Yes	No, WiFi is accessible 24/7	3,000	Annual Estimate Based on Typi
LOGAN COUNTY LIBRARY	Yes	No, WiFi is accessible 24/7	3,000	Annual Estimate Based on Typi
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Yes	No, WiFi is accessible 24/7	3,500	Annual Estimate Based on Typi

## Total Public Computers and Internet Access

3012 Total of all Public Access Internet Devices	65
3013 Total Number of Uses, or sessions, of All Public Access Internet Devices	11,954
3014 Reporting Method for Number of Uses, or sessions, of All Public Access Internet Devices	Annual Count
3015 Total Number of Wireless Sessions	25,600
3016 Reporting Method for Total Number of Wireless Sessions	Annual Estimate Based on Typical Week(s)

## ERATE

If the information provided applies to all libraries in the system, complete the questions once. If the information varies across libraries, repeat the questions until all libraries are represented.

Location	3017 Does This Library Apply for Erate?	3017a If No, please select a reason why not:	3017b Other, please describe
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Yes		
YELL COUNTY LIBRARY	Yes		
JOHNSON COUNTY PUBLIC LIBRARY	Yes		
CHARLESTON PUBLIC LIBRARY	No	Other	
FRANKLIN COUNTY LIBRARY	No	Other	
LOGAN COUNTY LIBRARY	Yes		
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Yes		

## ERATE: Content Filter

Location	3018 Does Your Library Use a Content Filter on the Internet?	3018a Name of Content Filter on the Internet?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Yes	SonicWall
YELL COUNTY LIBRARY	Yes	SonicWall
JOHNSON COUNTY PUBLIC LIBRARY	Yes	SonicWall
CHARLESTON PUBLIC LIBRARY	Yes	SonicWall
FRANKLIN COUNTY LIBRARY	Yes	SonicWall
LOGAN COUNTY LIBRARY	Yes	SonicWall
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Yes	SonicWall

## ERATE: ISP

Location	3019 Internet Service Provider	3020 Monthly Cost Prior to Any Discounts	3021 MBPS Bandwidth Download Speed determined by speedtest from speedtest.net	3022 MBPS Bandwidth Upload Speed determined by speedtest from speedtest.net
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	BrightSpeed	\$950	244	231
YELL COUNTY LIBRARY	ArkWest	\$130	947	923
JOHNSON COUNTY PUBLIC LIBRARY	Clarksville Connected	\$440	938	935
CHARLESTON PUBLIC LIBRARY	WAVE	\$80	948	946
FRANKLIN COUNTY LIBRARY	WAVE	\$80	945	930
LOGAN COUNTY LIBRARY	BrightSpeed	\$950	304	329
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	BrightSpeed	\$950	466	304

## ERATE: Connection

Location	3023 Connection Type (Cable, DSL, Dedicated Circuit T1 or Greater, Fiber, Other)	3024 Is the Current Connection Speed Sufficient for your Library's Needs?	3025 Is this the Maximum Speed Available?	3026 Can you Afford to Increase Your Bandwidth?	3027 Does the City or County Make the Decisions about Your Bandwidth?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Fiber	No	No	No	No
YELL COUNTY LIBRARY	Fiber	No	No	No	No
JOHNSON COUNTY PUBLIC LIBRARY	Fiber	No	No	No	Yes
CHARLESTON PUBLIC LIBRARY	Fiber	No	No	No	No
FRANKLIN COUNTY LIBRARY	Fiber	No	No	No	No
LOGAN COUNTY LIBRARY	Fiber	No	No	No	No
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Fiber	No	No	No	No

## ERATE: Bandwidth

Location	3028 Does Your Staff Have the Technical Knowledge to Increase Your Library's Bandwidth?	3029 During the Survey Year, Did You Increase Your Library's Bandwidth?	3030 During the Survey Year, Did You Upgrade Cabling, Routers, or Wireless Access Points?	3031 During the Survey Year, Did You Upgrade Firewalls or Other Security Measures?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Yes	Yes	No	No
YELL COUNTY LIBRARY	Yes	No	No	No
JOHNSON COUNTY PUBLIC LIBRARY	Yes	No	No	No
CHARLESTON PUBLIC LIBRARY	Yes	Yes	No	No
FRANKLIN COUNTY LIBRARY	Yes	Yes	No	No
LOGAN COUNTY LIBRARY	Yes	Yes	No	No
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Yes	Yes	No	No

## ERATE: Public Access Technology

Location	3032 During the Survey Year, Did You Add Public Access Computers?	3033 During the Survey Year, Did You Add Public Access Laptops?	3034 During the Survey Year, Did You Add Public Access Tablets?	3035 During the Survey Year, Did you Expand or Create New Public Access Computer Space?	3036 During the Survey Year, Did you Set Up a Mobile Computer Lab?	3037 During the Survey Year, Did you Add Video Conferencing Capacity?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	No	No	No	No	No	No
YELL COUNTY LIBRARY	No	No	No	No	No	No
JOHNSON COUNTY PUBLIC LIBRARY	No	No	No	No	No	No
CHARLESTON PUBLIC LIBRARY	No	No	No	No	No	No

FRANKLIN COUNTY LIBRARY	No	No	No	No	No	No
LOGAN COUNTY LIBRARY	No	No	No	No	No	No
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	No	No	No	No	No	No

**ERATE: Does this apply to all locations?**

Location	3038 Does this information apply to every library in your system?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	No - Click on add group and enter the information for each branch in your system
YELL COUNTY LIBRARY	No - Click on add group and enter the information for each branch in your system
JOHNSON COUNTY PUBLIC LIBRARY	No - Click on add group and enter the information for each branch in your system
CHARLESTON PUBLIC LIBRARY	No - Click on add group and enter the information for each branch in your system
FRANKLIN COUNTY LIBRARY	No - Click on add group and enter the information for each branch in your system
LOGAN COUNTY LIBRARY	No - Click on add group and enter the information for each branch in your system
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	No - Click on add group and enter the information for each branch in your system

**WiFi**

If the information provided applies to all libraries in the system, complete the questions once. If the information varies across libraries, repeat the questions until all libraries are represented.

Location	3039 Does the library provide access to WiFi?	3040 Does this apply to every library in your system?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Open access	Yes, this information is the same for all branches in this system or region
YELL COUNTY LIBRARY	Open access	Yes, this information is the same for all branches in this system or region
JOHNSON COUNTY PUBLIC LIBRARY	Open access	Yes, this information is the same for all branches in this system or region
CHARLESTON PUBLIC LIBRARY	Open access	Yes, this information is the same for all branches in this system or region
FRANKLIN COUNTY LIBRARY	Open access	Yes, this information is the same for all branches in this system or region
LOGAN COUNTY LIBRARY	Open access	Yes, this information is the same for all branches in this system or region
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Open access	Yes, this information is the same for all branches in this system or region

**Digital Skills Support and Initiatives**

3041 Please select the type of digital skills training and/or support your library offers. If none apply, select none. <sup>39</sup>	
3042 How are these digital skills initiatives funded at your library? Select all that apply. If your library does not provide digital skills support, select none. <sup>40</sup>	

**LIBRARY PROGRAMS**

**Synchronous Programs** Synchronous Programs are programs where attendees are viewing the program content live as it unfolds. The attendee can be physically present or the can view the program content in a live, virtual setting.

**Children Ages 0-5 Programs**

Location	4000 Number of Synchronous Program Sessions Targeted at Children Ages 0-5	4001 Attendance at Synchronous Program Sessions Targeted at Children Ages 0-5	4002 How Many of these programs focused on coding?	4003 How many of these programs were designed specifically for Kindergarten readiness?	4004 How many of these programs were offsite?	4005 How many of these attendees were from offsite programs?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>41</sup> 178	<sup>42</sup> 1,275	0	52	40	600
YELL COUNTY LIBRARY	<sup>43</sup> 114	<sup>44</sup> 2,197	12	24	90	1,851
JOHNSON COUNTY PUBLIC LIBRARY	<sup>45</sup> 129	<sup>46</sup> 5,792	<sup>47</sup> 0	<sup>48</sup> 60	<sup>49</sup> 66	<sup>50</sup> 3,398
CHARLESTON PUBLIC LIBRARY	<sup>51</sup> 59	<sup>52</sup> 1,375	0	50	4	102
FRANKLIN COUNTY LIBRARY	<sup>53</sup> 133	<sup>54</sup> 1,939	1	0	2	188
LOGAN COUNTY LIBRARY	<sup>55</sup> 42	<sup>56</sup> 719	0	40	2	35
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	<sup>57</sup> 43	<sup>58</sup> 635	0	40	3	35

**Children Age 6-11 Programs**

Location	4006 Number of Synchronous Program Sessions Targeted at Children Ages 6-11	4007 Attendance at Synchronous Programs Targeted at Children Ages 6-11	4008 How many of these programs specifically focused on coding?	4009 How many of these programs are offsite?	4010 How many of these attendees were from offsite programs?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>59</sup> 156	<sup>60</sup> 1,275	0	4	485
YELL COUNTY LIBRARY	<sup>61</sup> 145	<sup>62</sup> 2,905	17	7	790
JOHNSON COUNTY PUBLIC LIBRARY	0	0	0	0	0
CHARLESTON PUBLIC LIBRARY	<sup>63</sup> 7	<sup>64</sup> 139	2	0	0
FRANKLIN COUNTY LIBRARY	<sup>65</sup> 61	<sup>66</sup> 935		2	23
LOGAN COUNTY LIBRARY	50	200	0	0	0
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	40	600	0	0	0

**Young Adult Programs**

Location	4011 Number of Synchronous Program Sessions Targeted at Ages 12-18	4012 Attendance at Synchronous Program Sessions Targeted at Ages 12-18	4013 How Many of these programs focused on coding?	4014 How many of these programs were designed for those seeking employment?	4015 How many of these programs focused on college or technical school readiness?	4016 How many of these programs were designed for those seeking to complete their GED?	4017 How many of these programs were offsite?	4018 How many of these attendees were from offsite programs?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>67</sup> 89	<sup>68</sup> 1,196	0	12	0	4	32	800
YELL COUNTY LIBRARY	<sup>69</sup> 21	<sup>70</sup> 384	18	1	0	0	3	198
JOHNSON COUNTY PUBLIC LIBRARY	<sup>71</sup> 27	<sup>72</sup> 429	0	0	0	0	1	50
CHARLESTON PUBLIC LIBRARY	1	7	0	0	0	0	0	0
FRANKLIN COUNTY LIBRARY	9	127	0	0	0	0	0	0
LOGAN COUNTY LIBRARY	5	25	0	0	0	0	0	0
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	3	42	0	0	0	0	0	0

**Adult Programs**

Location	4019 Number of Synchronous Program Sessions Targeted at Ages 19 and older	4020 Attendance at Synchronous Program Sessions Targeted at Ages 19 and older	4021 How many of these programs were designed for those seeking employment?	4022 How many of these programs focused on college or career and technical school readiness?	4023 How many of these programs were designed for those seeking to complete their GED?	4024 How many of these programs were offsite?	4025 How many of these attendees were from offsite programs?
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	<sup>73</sup> 157	<sup>74</sup> 2,280	56	45	25	15	137
YELL COUNTY LIBRARY	<sup>75</sup> 72	<sup>76</sup> 1,030	1	0	0	23	383
JOHNSON COUNTY PUBLIC LIBRARY	<sup>77</sup> 117	<sup>78</sup> 784	47	0	0	49	366
CHARLESTON PUBLIC LIBRARY	<sup>79</sup> 41	<sup>80</sup> 338	1	2	1	2	47
FRANKLIN COUNTY LIBRARY	28	241	1	0	0	0	0
LOGAN COUNTY LIBRARY	5	42	0	0	0	0	0
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	3	42	0	0	0	0	0

**General Interest Programs**

Location	4026 Number of synchronous General Interest Programs	4027 Attendance at Synchronous General Interest Programs	4028 How many of these programs were offsite?	4029 How many of these attendees were from offsite programs?
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ARKANSAS RIVER VALLEY REGIONAL LIBRARY	814	82275	4	275
YELL COUNTY LIBRARY	831	842,000	1	2,000
JOHNSON COUNTY PUBLIC LIBRARY	0	0	0	0
CHARLESTON PUBLIC LIBRARY	32	806	0	0
FRANKLIN COUNTY LIBRARY	8532	862,326	3	1,100
LOGAN COUNTY LIBRARY	2	35	0	0
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	4	48	0	0

## Program Locations: Outreach or Onsite

This section measures the percentages of Synchronous programs and attendance that were offered onsite at the library or its properties and those that were offered offsite as an outreach program.

Location	4030 Number of Synchronous Programs that were offered onsite at the library or its properties	4031 Attendance at Synchronous Programs that were offered onsite at the library or its properties	4032 Number of Synchronous Programs that were offered offsite	4033 Attendance at Synchronous Programs that were offered offsite
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	87489	884,001	95	2,297
YELL COUNTY LIBRARY	89229	903,324	124	5,222
JOHNSON COUNTY PUBLIC LIBRARY	91158	923,191	116	3,814
CHARLESTON PUBLIC LIBRARY	93134	942,516	6	149
FRANKLIN COUNTY LIBRARY	95253	964,257	7	1,311
LOGAN COUNTY LIBRARY	97102	98986	2	35
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	9990	1001,332	3	35

## Virtual Program Offerings and Attendance

This section measures the number of programs that were offered to your patrons in a Live, Virtual format and the Live views of those programs. Recorded on-demand programs are measured in the next section. Do not report recorded programs here.

Location	4034 Number of Synchronous (Live) Virtual Programs	4035 Attendance at Synchronous (Live) Virtual Programs
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	2	25
YELL COUNTY LIBRARY	0	0
JOHNSON COUNTY PUBLIC LIBRARY	0	0
CHARLESTON PUBLIC LIBRARY	0	0
FRANKLIN COUNTY LIBRARY	0	0
LOGAN COUNTY LIBRARY	0	0
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	0	0

## Total Programs

Totals by Age should equal Totals by Category.

Location	Total Number of Synchronous Program Sessions by Age	Total Number of Synchronous Program Sessions by Category	Total Attendance at Synchronous Programs by Age	Total Attendance at Synchronous Programs by Category
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	584	586	6,301	6,323
YELL COUNTY LIBRARY	353	353	8,516	8,546
JOHNSON COUNTY PUBLIC LIBRARY	273	274	7,005	7,005
CHARLESTON PUBLIC LIBRARY	140	140	2,665	2,665
FRANKLIN COUNTY LIBRARY	263	260	5,568	5,568
LOGAN COUNTY LIBRARY	104	104	1,021	1,021
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	93	93	1,367	1,367

## Recorded Programs and On-Demand Views

This section measures the number of programs that were prerecorded and made available for patron viewing after they were recorded. Viewing happens on-demand. Views of on-demand recorded content are recorded for the first 30 days the content is posted.

Location	4036 Number of Recorded Programs	4037 Number of Views of Recorded Programs During the First 30 Days
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	4	20
YELL COUNTY LIBRARY	0	0
JOHNSON COUNTY PUBLIC LIBRARY	0	0
CHARLESTON PUBLIC LIBRARY	0	0
FRANKLIN COUNTY LIBRARY	0	0
LOGAN COUNTY LIBRARY	0	0
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	0	0

## Total Library Programs

4038 Total Number of Synchronous Program Sessions Targeted at Ages 0-5	698
4039 Total Attendance at Synchronous Program Sessions Targeted at Ages 0-5 <sup>101</sup>	13,932
4040 Total focused on coding for ages 0-5	13
4041 Total focused on Kindergarten readiness 0-5	266
4042 Total Number of Offsite Program Sessions Targeted at Ages 0-5	207
4043 Total Attendance at Offsite Program Sessions Targeted at Ages 0-5	6,209
4044 Total Number of Synchronous Program Sessions Targeted at Children Ages 6-11	459
4045 Total Attendance at Synchronous Program Sessions Targeted at Children Ages 6-11 <sup>102</sup>	6,054
4046 Total focused on coding for Ages 6-11?	19
4047 Total Number of Offsite Program Sessions Targeted at Children Ages 6-11	13
4048 Total Attendance at Offsite Program Sessions Targeted at Children Ages 6-11	1,298
4049 Total Number of Synchronous Program Sessions Targeted at Ages 12-18	155
4050 Total Attendance at Synchronous Program Sessions Targeted at Ages 12-18	2,210
4051 Total focused on coding Ages 12-18?	18
4052 Total designed for those seeking employment for Ages 12-18?	13
4053 Total focused on college or technical school readiness Ages 12-18	0
4054 Total designed for those seeking to complete their GED Ages 12-18	4
4055 Total Number of Offsite Program Sessions Targeted at Ages 12-18	36
4056 Total Attendance at Offsite Program Sessions Targeted at Ages 12-18	1,048
4057 Total Number of Synchronous Program Sessions Targeted at Ages 19 and older	423
4058 Total Attendance at Synchronous Program Sessions Targeted at Ages 19 and older	4,757
4059 Total designed for those seeking employment for Ages 19 and Older	106
4060 Total focused on college or career and technical school readiness for Ages 19 and Older	47
4061 Total designed for those seeking to complete their GED for Ages 19 and Older	26
4062 Total Number of Offsite Program Sessions Targeted at Ages 19 and older	89
4063 Total Attendance at Offsite Program Sessions Targeted at Ages 19 and older	933
4064 Total Number of synchronous General Interest Programs	75
4065 Total Attendance at Synchronous General Interest Programs	5,490
4066 Total Number of Offsite General Interest Programs	8
4067 Total Attendance at Offsite General Interest Programs	3,375
4068 Total Number of Synchronous Programs Offered Onsite	1,455
4069 Total Attendance at Synchronous Programs Offered Onsite	19,607
4070 Total Number of Synchronous Programs Offered Offsite	353
4071 Total Attendance at Synchronous Programs Offered Offsite	12,863
4072 Total Number of Live Virtual Programs	2
4073 Total Attendance at Live Virtual Programs	25
4074 Total Number of Recorded Programs	4
4075 Total 30-day Views of Recorded Programs	20
4076 Total Number of Synchronous Program Sessions (all ages, onsite, offsite, live virtual)	1,810

4077 Total Number of Synchronous Program Sessions (all ages, onsite, offsite, live virtual)	1,810
4078 Total Attendance at Synchronous Programs (all ages, onsite, offsite, live virtual) <sup>103</sup>	32,443
4079 Total Attendance at Synchronous Programs (all ages, onsite, offsite, live virtual)	32,495

## STAFFING AND SALARY REPORTING

5000 Total Number of ALA-MLS on Staff (Must be ALA accredited programs)	3
5001 Total Number of Librarians	5
5002 All Other Full Time Equivalent (FTE) Paid Staff	22
5003 Number of Part-Time Employees	14
5004 Number of Volunteers performing work normally performed by paid staff	30
5005 Total of ALL Librarians	8
5006 Total Full Time Equivalent Employees	30
5007 Total of all employees	44

## EMPLOYEE INFORMATION AND SALARIES

**Director This person is the primary executive of the library or library system and reports to the library board (where applicable)**

### Director

**This person is the primary executive of the library or library system and reports to the library board (where applicable)**

5008 Director Name	Misty Hawkins
5009 Director Salary	\$65,520
5010 Highest Degree Awarded	Master's Degree
5011 Does this employee have an ALA accredited MLS	Yes
5012 Years of Experience as a Library Director in any Library	5
5013 Total Years of Library Experience	15

### Assistant/Associate Director, Zone Manager

**This person is the second in command to the executive and may oversee multiple branches or locations. Multiple people may fulfill this role in larger systems, report the salary paid to the Senior, or highest ranking, Assistant Director. Conversely, you may not have this role in your library system. If you do not have this role, please leave these questions blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option.	No
5014 Senior Assistant Director/Zone Manager Name	
5015 Senior Assistant Director/Zone Manager Email	
5016 Senior Assistant Director/Zone Manager Phone	
5017 Senior Assistant Director/Zone Manager Salary	
5018 Highest Degree Awarded to Senior Assistant Director / Zone Manager	
5019 Does this employee have an ALA accredited MLS	
5020 Total years of library experience	

### Branch Manager

**This person oversees a single location in a library system or consortium. Multiple people may fulfill this role in larger systems. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest paid employee in this role and the lowest paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option.	Yes
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### Senior

5021 Salary of Highest Paid Employee in this Role	\$59,725.00
5022 Number of Years of Library Experience for the employee receiving this salary	17
5023 Highest Degree Awarded to the employee receiving this salary	Bachelor's Degree
5024 Does this employee have an ALA accredited MLS	No

### Junior

5026 Salary of Lowest Paid Employee in this Role	\$38,106.00
5027 Number of Years of Library Experience for the employee receiving this salary	2
5028 Highest Degree Awarded to the employee receiving this salary	Bachelor's Degree
5029 Does this employee have an ALA accredited MLS	No

### Cataloging or Technical Services Librarian / Manager

**This person's primary role for the library is to catalog materials and provide technical services to a single library or larger library system. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest paid employee in this role and the lowest paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option.	Yes
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### Senior

5030 Salary of Highest Paid Employee in this Role	\$22,333.00
5031 Number of Years of Library Experience for the employee receiving this salary	30
5032 Highest Degree Awarded to the employee receiving this salary	Bachelor's Degree
5033 Does this employee have an ALA accredited MLS	No

### Junior

5035 Salary of Lowest Paid Employee in this Role	
5036 Number of Years of Library Experience for the employee receiving this salary	
5037 Highest Degree Awarded to the employee receiving this salary	
5038 Does this employee have an ALA accredited MLS	

### IT Librarian / Manager

**This person's primary role for the library is to manage the library's network and/or devices that connect to the library's network. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest paid employee in this role and the lowest paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option.	Yes
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### Senior

5039 Salary of Highest Paid Employee in this Role	\$38,751.00
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5040 Number of Years of Library Experience for the employee receiving this salary	8
5041 Highest Degree Awarded to the employee receiving this salary	Bachelor's Degree
5042 Does this employee have an ALA accredited MLS	No

## Junior

5044 Salary of Lowest Paid Employee in this Role	
5045 Number of Years of Library Experience for the employee receiving this salary	
5046 Highest Degree Awarded to the employee receiving this salary	
5047 Does this employee have an ALA accredited MLS	

## Adult Programmer

**This person's primary role for the library is to plan, promote, and evaluate programs for Adult Audiences at the Library. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest-paid employee in this role and the lowest-paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank. If you do not have this role at your library, leave all fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option. No

## Senior

5048 Salary of Highest Paid Employee in this Role	
5049 Number of Years of Library Experience for the employee receiving this salary	
5050 Highest Degree Awarded to the employee receiving this salary	
5051 Does this employee have an ALA accredited MLS	

## Junior

5053 Salary of Lowest Paid Employee in this Role	
5054 Number of Years of Library Experience for the employee receiving this salary	
5055 Highest Degree Awarded to the employee receiving this salary	
5056 Does this employee have an ALA accredited MLS	

## YA (Young Adult) Programmer / Librarian

**This person's primary role for the library is to plan, promote, and evaluate programs for Young Adult Audiences at the Library. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest-paid employee in this role and the lowest-paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank. If you do not have this role at your library, leave all fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option. No

## Senior

5057 Salary of Highest Paid Employee in this Role	
5058 Number of Years of Library Experience for the employee receiving this salary	
5059 Highest Degree Awarded to the employee receiving this salary	
5060 Does this employee have an ALA accredited MLS	

## Junior

5062 Salary of Lowest Paid Employee in this Role	
5063 Number of Years of Library Experience for the employee receiving this salary	
5064 Highest Degree Awarded to the employee receiving this salary	
5065 Does this employee have an ALA accredited MLS	

## Children's Programmer / Librarian

**This person's primary role for the library is to plan, promote, and evaluate programs for Child Audiences at the Library. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest-paid employee in this role and the lowest-paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank. If you do not have this role at your library, leave all fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option. No

## Senior

5066 Salary of Highest Paid Employee in this Role	
5067 Number of Years of Library Experience for the employee receiving this salary	
5068 Highest Degree Awarded to the employee receiving this salary	
5069 Does this employee have an ALA accredited MLS	

## Junior

5071 Salary of Lowest Paid Employee in this Role	
5072 Number of Years of Library Experience for the employee receiving this salary	
5073 Highest Degree Awarded to the employee receiving this salary	
5074 Does this employee have an ALA accredited MLS	

## Library Technician / Assistant

**This person's primary role for the library is to provide direct patron services, conduct shelving, perform other tasks that do not require specialized knowledge, or provide support for departments or routine tasks. Only report employees and salaries for one job responsibility. Multiple people may fulfill this role in larger systems. Report the salary, years of experience, and educational attainment of the highest-paid employee in this role and the lowest-paid employee in this role. If you only have one employee in this role, leave the "Junior" fields blank. If you do not have this role at your library, leave all fields blank.**

Please let us know if you have this position in your library, system or region, please click the appropriate option. Yes

## Senior

5075 Salary of Highest Paid Employee in this Role	\$31,948
5076 Number of Years of Library Experience for the employee receiving this salary	17
5077 Highest Degree Awarded to the employee receiving this salary	High School Diploma / GED
5078 Does this employee have an ALA accredited MLS	No

## Junior

5080 Salary of Lowest Paid Employee in this Role	\$22,149
5081 Number of Years of Library Experience for the employee receiving this salary	2
5082 Highest Degree Awarded to the employee receiving this salary	High School Diploma / GED
5083 Does this employee have an ALA accredited MLS	No

## SERVICE OUTLETS

Location	6000 Library / Branch Name	6001 FSCS Public Library Definition	Outlet Type Code
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Yes	Central Library
YELL COUNTY LIBRARY	YELL COUNTY LIBRARY	Yes	Branch Library
JOHNSON COUNTY PUBLIC LIBRARY	JOHNSON COUNTY PUBLIC LIBRARY	Yes	Branch Library
CHARLESTON PUBLIC LIBRARY	CHARLESTON PUBLIC LIBRARY	Yes	Branch Library
FRANKLIN COUNTY LIBRARY	FRANKLIN COUNTY LIBRARY	Yes	Branch Library
LOGAN COUNTY LIBRARY	LOGAN COUNTY LIBRARY	Yes	Branch Library
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Yes	Branch Library

## Outlet Address

Location	6002 City	6003 County	6004 Physical Street Address	6005 ZIP Code
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	DARDANELLE	YELL	501 NORTH FRONT ST	72834
YELL COUNTY LIBRARY	DANVILLE	YELL	904 ATLANTA STREET	72833
JOHNSON COUNTY PUBLIC LIBRARY	CLARKSVILLE	JOHNSON	2 TAYLOR CIRCLE	72830
CHARLESTON PUBLIC LIBRARY	CHARLESTON	FRANKLIN	12 S SCHOOL STREET	72933
FRANKLIN COUNTY LIBRARY	OZARK	FRANKLIN	407 WEST MARKET STREET	72949
LOGAN COUNTY LIBRARY	BOONEVILLE	LOGAN	419 N KENNEDY	72927
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	PARIS	LOGAN	100 EAST ACADEMY	72855

## Outlet Mailing Address

Location	6006 Mailing Address	6007 Mailing City	6008 Mailing ZIP Code
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	501 NORTH FRONT ST	DARDANELLE	72834
YELL COUNTY LIBRARY	904 ATLANTA STREET	DANVILLE	72833
JOHNSON COUNTY PUBLIC LIBRARY	2 TAYLOR CIRCLE	CLARKSVILLE	72830
CHARLESTON PUBLIC LIBRARY	12 S SCHOOL STREET	CHARLESTON	72933
FRANKLIN COUNTY LIBRARY	407 W MARKET STREET	OZARK	72949
LOGAN COUNTY LIBRARY	419 N KENNEDY	BOONEVILLE	72927
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	100 EAST ACADEMY	PARIS	72855

## Outlet Contact

Location	6009 Phone	6010 Fax Number	6011 Library Website for This Library
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	4792294418	4792292595	www.arvrls.com
YELL COUNTY LIBRARY	4794952911	4794952822	www.arvrls.com
JOHNSON COUNTY PUBLIC LIBRARY	4797543135	4797546343	www.arvrls.com
CHARLESTON PUBLIC LIBRARY	4799652605	4799652755	www.arvrls.com
FRANKLIN COUNTY LIBRARY	4796672724	4796679021	www.arvrls.com
LOGAN COUNTY LIBRARY	4796752735	4796750463	www.arvrls.com
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	4799632371	4799639243	www.arvrls.com

## Outlet Size

Location	6012 Area in Square Feet of outlet	6013 During the Survey Year, This Library: (select all that apply)
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	9,240	
YELL COUNTY LIBRARY	7,040	
JOHNSON COUNTY PUBLIC LIBRARY	6,940	
CHARLESTON PUBLIC LIBRARY	10,000	
FRANKLIN COUNTY LIBRARY	7,126	
LOGAN COUNTY LIBRARY	6,780	
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	5,030	

## Outlet Manager/Director

Location	6014 Manager or Director	6015 Email for Branch Manager or Director
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	Wendy Wells	darlibmng@gmail.com
YELL COUNTY LIBRARY	Stacy Laurie	yellcountylibrary@gmail.com
JOHNSON COUNTY PUBLIC LIBRARY	James Ritchie	jcpl72830@arvrls.com
CHARLESTON PUBLIC LIBRARY	Hannah Gillean	chpublibrary.mgr@gmail.com
FRANKLIN COUNTY LIBRARY	Brianna Lamb	ozarklibrary@gmail.com
LOGAN COUNTY LIBRARY	Brittany Downs	logancounty.brittany@arvrls.com
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	Brittany Downs	logancounty.brittany@arvrls.com

## Outlet Hours/Weeks

Location	6016 Number of Weeks Open	6017 Public Service Hours Per Week	6018 How many hours was this branch closed for Federal or State Holidays?	6019 Public Service Hours without Holidays
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	52	45	90	2,250
YELL COUNTY LIBRARY	52	42	90	2,094
JOHNSON COUNTY PUBLIC LIBRARY	52	45	90	2,250
CHARLESTON PUBLIC LIBRARY	52	44	90	2,198
FRANKLIN COUNTY LIBRARY	52	44	90	2,198
LOGAN COUNTY LIBRARY	52	44	90	2,198
BOYD T. & MOLLIE GATTIS LOGAN COUNTY LIBRARY	52	44	90	2,198

## Total Outlet Hours/Weeks

6020 Public Service Hours without Holidays	16,016
6021 Total of All System Public Service Hours in the Survey Year <sup>104</sup>	15,386
6022 Total Weeks Open	52

## Outlet-Level Attributes

Location	Select Each Service That the Library Provides
ARKANSAS RIVER VALLEY REGIONAL LIBRARY	
YELL COUNTY LIBRARY	
JOHNSON COUNTY PUBLIC LIBRARY	
CHARLESTON PUBLIC LIBRARY	
FRANKLIN COUNTY LIBRARY	
LOGAN COUNTY LIBRARY	

**SURVEY CERTIFICATION**

7001 Report the number of hours spent entering data into this survey. Do not include the hours spent collecting data throughout the year. Record only the active time in the survey platform.

8.00

**FOR STATE USE ONLY**

8000 LIB ID.	AR012-004
8001 FSCS ID.	AR0012
8002 Metropolitan Status Code.	Not in a Metropolitan Area
8003 Interlibrary Relationship Code.	Not a Member of a Federation or Cooperative
8004 Legal Basis Code.	Multi-jurisdictional
8005 Administrative Structure Code.	Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate
8006 Geographic Code.	Multi-County, entirety

- 1, 404 Johnson County: Checking Account - 39058, Estate Donation - 217459, Yell: Danville - 638, Dardanelle - 2968 (0-2025-04-18)
- 2, 700 Region-187264,Charleston-134529, Ozark-134529, Johnson-180505, Paris-288922, Booneville-288922, Danville-118775, Dardanelle-112548 (0-2025-04-18)
- 3, 701 Region-54857,Charleston-193776, Ozark-193776, Johnson-65006, Paris-102789, Booneville-102789, Danville-43019, Dardanelle-38494 (0-2025-04-18)
- 4, 703 Region-720,Charleston-28000, Ozark-28000, Johnson-20733, Paris-17934, Booneville-16872, Danville-20340, Dardanelle-21540 (0-2025-04-18)
- 5, 704 Region - 46447 (Overdrive) (0-2025-03-25)
- 6, 705 Region-34865(Databases), Johnson-3092, Paris-2236, Booneville-1687, Danville-1200, Dardanelle-293 (0-2025-04-18)
- 7, 707 Region-160826, Charleston-97582, Ozark-87582, Johnson-240593, Danville-72845, Dardanelle-112845, Logan-260,500 (0-2025-04-21)
- 8, 802 Johnson-10000 (ALA Accessibility Grant) (0-2025-04-18)
- 9, 803 Johnson-856287 (Investment Savings) (0-2025-04-18)
- 10, 904 Kits & Youth Media (0-2025-03-25)
- 11, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 12, 904 Kits & Youth Media (0-2025-03-25)
- 13, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 14, 904 Kits & Youth Media (0-2025-03-25)
- 15, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 16, 904 Kits & Youth Media (0-2025-03-25)
- 17, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 18, 904 Kits & Youth Media (0-2025-03-25)
- 19, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 20, 904 Kits & Youth Media (0-2025-03-25)
- 21, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 22, 904 Kits & Youth Media (0-2025-03-25)
- 23, 906 Kits & Youth Media only barcoded (0-2025-03-25)
- 24, 1013 As cataloged on Overdrive (0-2025-04-18)
- 25, 1014 As cataloged on Overdrive (0-2025-04-18)
- 26, 1015 Periodicals from Overdrive (0-2025-04-18)
- 27, 1017 As cataloged on Overdrive (0-2025-04-18)
- 28, 1018 As cataloged on Overdrive (0-2025-04-18)
- 29, 1019 Total Plays on Kanopy-2434 for 45300 minutes (0-2025-04-18)
- 30, 1034 Electronic Collection Totals are not an option on the PLS. There are just YES or NO options. AE- eBooks:9248, eAudio:9327, eVideo:2021 Collective- eBooks:33915, eAudio:14065, eVideo:0, ePeriodical:5562 This is a total of 74138 for the eCollections. (0-2025-04-21)
- 31, 2001 App & Website - 73802, Dardanelle-FB-18130 (0-2025-04-18)
- 32, 2007 Disconnected with OCLC and went strictly to Mockingbird (0-2025-03-24)
- 33, 2008 Disconnected with OCLC and went strictly to Mockingbird (0-2025-03-24)
- 34, 2011 New Community Partner Usage (0-2025-04-18)
- 35, 2020 Please see note on #2001, Apps & Website-A/T-73802 (0-2025-04-18)
- 36, 2021 Totals going down since COVID. (0-2025-04-18)
- 37, 2022 New Community Partners Usage (0-2025-04-18)
- 38, 3007 2290 actual for PACs, 1210 estimate for Kids Systems (0-2025-04-18)
- 39, 3041 Responses for all branches in region. (0-2025-04-18)
- 40, 3042 Responses for all branches in region. (0-2025-04-18)
- 41, 4000 138 Onsite (0-2025-04-18)
- 42, 4001 675 onsite (0-2025-04-18)
- 43, 4000 24 onsite (0-2025-04-18)
- 44, 4001 376 onsite (0-2025-04-18)
- 45, 4000 63 onsite (0-2025-04-18)
- 46, 4001 2394 onsite (0-2025-04-18)

47, 4002 Totals for 0-11 years (0-2025-04-18)  
48, 4003 Totals for 0-11 years (0-2025-04-18)  
49, 4004 Totals for 0-11 years (0-2025-04-18)  
50, 4005 Totals for 0-11 years (0-2025-04-18)  
51, 4000 55 onsite (0-2025-04-18)  
52, 4001 1273 onsite (0-2025-04-18)  
53, 4000 131 onsite (0-2025-04-18)  
54, 4001 1751 onsite (0-2025-04-18)  
55, 4000 40 onsite (0-2025-04-18)  
56, 4001 684 onsite (0-2025-04-18)  
57, 4000 40 onsite (0-2025-04-18)  
58, 4001 600 onsite (0-2025-04-18)  
59, 4006 152 onsite (0-2025-04-18)  
60, 4007 787 onsite (0-2025-04-18)  
61, 4006 138 onsite (0-2025-04-18)  
62, 4007 2115 onsite (0-2025-04-18)  
63, 4006 7 onsite (0-2025-04-18)  
64, 4007 139 onsite (0-2025-04-18)  
65, 4006 59 onsite (0-2025-04-18)  
66, 4007 912 onsite (0-2025-04-18)  
67, 4011 57 onsite (0-2025-04-18)  
68, 4012 396 onsite (0-2025-04-18)  
69, 4011 18 onsite (0-2025-04-18)  
70, 4012 186 onsite (0-2025-04-18)  
71, 4011 27 onsite (0-2025-04-18)  
72, 4012 379 onsite (0-2025-04-18)  
73, 4019 142 onsite (0-2025-04-18)  
74, 4020 2143 onsite (0-2025-04-18)  
75, 4019 49 onsite (0-2025-04-18)  
76, 4020 647 onsite (0-2025-04-18)  
77, 4019 68 onsite (0-2025-04-18)  
78, 4020 418 onsite (0-2025-04-18)  
79, 4019 39 onsite (0-2025-04-18)  
80, 4020 291 onsite (0-2025-04-18)  
81, 4026 0 onsite (0-2025-04-18)  
82, 4027 0 onsite (0-2025-04-18)  
83, 4026 0 onsite (0-2025-04-18)  
84, 4027 0 onsite (0-2025-04-18)  
85, 4026 29 onsite (0-2025-04-18)  
86, 4027 1226 onsite (0-2025-04-18)  
87, 4030 0-5:138, 6-11:152, 12-18:57, 19+:142 (0-2025-04-18)  
88, 4031 0-5:675, 6-11:787, 12-18:396, 19+:2143 (0-2025-04-18)  
89, 4030 0-5:24, 6-11:138, 12-18:18, 19+:49 (0-2025-04-18)  
90, 4031 0-5:376, 6-11:2115, 12-18:186, 19+:647 (0-2025-04-18)  
91, 4030 0-11:63, 12-18:27, 19+:68 (0-2025-04-18)  
92, 4031 0-11:2394, 12-18:379, 19+:418 (0-2025-04-18)  
93, 4030 0-5:55, 6-11:7, 12-18:1, 19+:39, Gen:32 (0-2025-04-18)  
94, 4031 0-5:1273, 6-11:139, 12-18:7, 19+:291, Gen:806 (0-2025-04-18)  
95, 4030 0-5:131, 6-11:59, 12-18:6, 19+:28, Gen:29 (0-2025-04-18)  
96, 4031 0-5:1751, 6-11:912, 12-18:127, 19+:241, Gen:1226 (0-2025-04-18)  
97, 4030 0-5:40, 6-11:50, 12-18:5, 19+:5, Gen:2 (0-2025-04-18)  
98, 4031 0-5:684, 6-11:200, 12-18:25, 19+:42, Gen:35 (0-2025-04-18)  
99, 4030 0-5:40, 6-11:40, 12-18:3, 19+:3, Gen:4 (0-2025-04-18)  
100, 4031 0-5:600, 6-11:600, 12-18:42, 19+:42, Gen:48 (0-2025-04-18)  
101, 4039 Totals for Johnson county were given for 0-11 years instead of 0-5 and 6-11 (0-2025-04-21)  
102, 4045 Totals for Johnson county were given for 0-11 years instead of 0-5 and 6-11 (0-2025-04-21)



# Welcome to the Arkansas River Valley Regional Library System Library Card Application Form

Staff Use Only  
LAST NAME

Residents and property owners of Franklin, Johnson, Logan, and Yell counties are eligible for a free card. Temporary residents working or attending school in either Franklin, Johnson, Logan, or Yell Counties are eligible for a free card. Non-residents, who reside in counties outside of the ARVRLS service area may obtain a card for a one-time \$20 fee. To obtain a library card, you must present the following:

- A photo ID and proof of current address, e.g. driver's license, utility bill, property tax receipt, medical card, company ID, or other printed identification.
- Non-residents eligible for a library card because they own property in the region must show proof, e.g. tax bill.
- Temporary residents working or attending school in the area must present proof of current address and proof of current employment.
- Children under 18 or dependents must be accompanied by a parent or legal guardian when applying for a library card.

Please complete below (please print):

NAME: \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_  
FIRST MIDDLE LAST

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

HOME PHONE: (\_\_\_\_) \_\_\_\_\_ WORK PHONE: (\_\_\_\_) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

(Email is used for notification of holds, date due reminders and overdue notices)

### Acceptance of Responsibility

I will be responsible for all materials borrowed on this card. I understand that the library reserves the right to turn any delinquent fees over to law enforcement.

SIGNATURE of Cardholder: \_\_\_\_\_ Date: \_\_\_\_\_

FIRST NAME

MIDDLE INITIAL

### Parent or Legal Guardian of Minor or Dependent Must Complete Below

I accept the responsibilities above.:

Parent/Guardian (printed): First \_\_\_\_\_ Last \_\_\_\_\_

Address, if different from above: \_\_\_\_\_

Phone, if different from above: Home (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Barcode or Patron Record ID here

### Staff Use Only

Photo ID: DL \_\_\_\_\_ # \_\_\_\_\_ State ID \_\_\_\_\_ # \_\_\_\_\_  
State State

Other ID: \_\_\_\_\_ Date of Application: \_\_\_\_\_ Staff Initials \_\_\_\_\_

# Arkansas River Valley Regional Library System (ARVRLS) Library Card Policy & Procedures

## Policy Statement

The Arkansas River Valley Regional Library System (ARVRLS) is committed to providing fair access to information, technology, and community resources. To fulfill this mission, ARVRLS offers free or low-cost library cards to individuals of all ages. This policy outlines the types of cards available, eligibility criteria, documentation requirements, cardholder responsibilities, and procedures for application and use.

### 1. Eligibility

Library cards are available at no cost to:

- Residents of Franklin, Johnson, Logan, or Yell Counties
- Property owners in any of the four counties
- Individuals working in the service area
- Students of any school in the service area, including public, private, homeschooling, universities, etc.

Individuals residing outside the ARVRLS service area may obtain a card by paying a one-time fee of \$20.

### 2. Card Types and Validity

Card Type	Eligibility	Cost	Validity
Resident Card	Lives or owns property in Franklin, Johnson, Logan, and Yell Counties	Free	3 Years
Affiliate Card	Attends school or is employed in the service area May have an address outside of the four counties	Free	3 Years
Non-Resident Card	Lives, works, and attends school outside of the service area	\$20 one-time fee	3 Years

### 3. How to Apply

To obtain a library card, applicants should provide:

- A **valid photo ID** and **proof of current address**
- A photo ID with a current address may fulfill both requirements.
- **For students**, enrollment in a school within the service area qualifies as proof of eligibility.

Examples Include			
Driver's license	Passport	Permanent Resident Card	Company or student ID
State-issued ID card	Military ID	Medical card	Government correspondence
Voter registration	Property tax receipt	Utility bill	Pay slip
Medical or dental bill	Car registration	Bank statement	Lease or rental agreement

### 4. Library Cards for Minors

- Children may receive their own card once they can sign their name.
- The application must be signed by a parent or guardian, either in print or electronically.
- The parent or guardian assumes full responsibility for all borrowed materials, fees, and adherence to library policies on the child's account.

## 5. Cardholder Responsibilities

Library cardholders agree to:

- Be responsible for all materials borrowed on their account
- Notify the library promptly if a card is lost or stolen
- Report address or contact changes
- Return items on time and pay replacement charges, if applicable

Replacement library cards will be issued free of charge; account verification will be required.

Borrowing privileges will be suspended for significant unpaid balances and lost or damaged items.

## 6. User Agreement and Delinquency

By accepting a library card, the user agrees to comply with all ARVRLS borrowing policies.

## 7. Digital Access

All cardholders in good standing are eligible for digital access, including eBooks, audiobooks, streaming services, and online databases. A library card is considered in good standing if there are no restrictions or blocks at the lending library.

## 8. Borrowing Policies & Procedures

Material Type	Borrowing Limits	Loan Periods
Books	20 items per card	14 days
Magazines	20 items per card	14 days
Audiobooks (CDs and Playaways)	10 items per card	14 days
DVDs, videos, and video games	10 items per card	14 days
Specialty collections (kits, etc.)	2 items per card	14 days
Local history collections	At the Branch Manager's discretion	At the Branch Manager's discretion
Digital downloads	Established by LDD1 Consortium	Established by LDD1 Consortium
Interlibrary Loans	Three requests per 30-day period	Established by the lending library

## 9. Renewals

- Items may be renewed twice for the same loan period if no holds on the item exist.
- Renewals may be completed in person, by phone, by email, or through the online catalog.

## 10. Usage Restrictions

- Library cards should be presented to check out materials. Digital library cards are acceptable.
- New cardholders may borrow up to 2 items on their first checkout.

*Approved by ARVRLS Board of Trustees*

*Effective Date: \_\_\_\_\_*

*Review Cycle: Every 3 years or as needed*

**Article I**  
**Name**

Section 1. The name of the system shall be the Arkansas River Valley Regional Library System (hereinafter referred to as ARVRLS)

**Article II**  
**Meetings**

Section 1. ~~Regular quarterly meetings of the ARVRLS Board shall be held quarterly.~~  
The ARVRLS Board shall hold regular meetings every quarter.

Section 2. ~~The annual meeting of the organization shall be at the time of the regular meeting in December.~~  
The annual meeting shall take place during the regular quarterly meeting held in December.

Section 3. ~~Special meetings may be called by the chairman or upon the written request of five members.~~  
Special meetings may be called by the Chair or upon the written request of five board members.

Section 4. ~~Notices of the regular meeting shall be given three days before the meeting. Notices of special meetings shall be made three days before the meeting and shall state the objectives for which the meeting is called. Notice may be made by telephone or email when necessary to do so due to inclement weather and illness of the board or staff.~~

Notice of regular and special meetings must be provided at least three (3) days in advance. Notices must state the purpose of any special meeting. Notice may be given through a variety of methods telephone, email, social media, newspaper, etc.

Section 5. ~~Meetings shall be rotated among the counties.~~

Meetings shall be rotated among the member counties and must be accessible both in-person and online to ensure full participation.

**Article III**  
**Officers**

Section 1. ~~Officers of the ARVRLS Board shall include a Chairman, Vice-Chairman, Secretary, and Treasurer. Officers shall be selected at the annual meeting. The librarian shall keep all records and shall attend all meetings except executive meetings.~~

Officers of the ARVRLS Board shall include a Chair, Vice-Chair, and Treasurer. Officers shall be elected at the annual meeting. The Regional Director shall attend all meetings except executive sessions, unless requested, and shall maintain all records.

Section 2. ~~The chairman of the ARVRLS Board shall preside at all meetings and perform the duties generally assigned to this office and shall have a vote.~~

The Chair shall preside over all meetings, carry out duties customary to the office, and shall have a vote on all matters.

Section 3. ~~In the absence of the chairman and vice chairman, the members present shall select a temporary chairman for the meeting.~~

In the absence of both the Chair and Vice-Chair, the board members present shall appoint a temporary Chair for that meeting.

~~Section 4. The librarian shall keep the minutes and shall send a copy of the minutes to each member of the board and shall send notices of meetings to each board member.~~

The Regional Director shall record minutes of all meetings, distribute them to board members, and issue notices of upcoming meetings.

~~Section 5. All checks shall be signed and co-signed by the regional director and treasurer/and or the office manager.~~

All checks shall require two signatures: The Regional Director and either the Treasurer or the Office Manager.

#### **Article IV** **Regional Director and Personnel**

~~Section 1. The regional librarian shall be held responsible to the ARVRLS Board for the proper management of the headquarters, for the preservation and care of its property, and for the discipline and efficiency of its services.~~

The Regional Director shall be responsible to the ARVRLS Board for the management of headquarters operations, the care of property, and the discipline and efficiency of system services.

~~Section 2. The regional librarian shall arrange meetings of all branch clerks and/or library personnel to be held on a regular workday from 9:00 a.m. to 4:00 p.m. for in-service training. The place of the meeting shall be determined by the ARVRLS Librarian. Branches will be closed unless county boards make provision for substitute help.~~

The Regional Director shall schedule regular in-service training meetings for branch personnel during standard work hours (9:00 AM to 4:00 PM). Branches shall be closed during these sessions unless individual county boards provide for substitute staffing.

#### **Article V** **Expenditure of Funds**

~~Section 1. An annual audit shall be made to the board of the ARVRLS before the annual meeting in December.~~  
An annual audit shall be presented to the ARVRLS Board prior to the annual December meeting.

~~Section 2. The budget and annual financial report must be in the regional office not later than five days after the end of the fiscal year.~~

The budget and annual financial report must be submitted to the regional office no later than five (5) days after the end of the fiscal year.

~~Section 3. Expenditures of any money not specified in the budget must be approved by board at regular or called meetings.~~

Any expenditure not included in the approved budget must receive board approval at a regular or called meeting.

#### **Article VI** **Order of Business**

Section 1. The order of business shall be as follows:

- ~~1. Call to order~~ Include Roll call
- ~~2. Reading of minutes~~
- ~~3. Communications~~
- ~~4. Report of Librarian~~
- ~~5. Financial Report~~
- ~~6. Report of committees~~

~~7. Unfinished business~~

~~8. New business~~

~~9. Adjournment~~

The order of business at meetings shall be as follows:

1. Call to Order (including Roll Call)
2. Approval of Minutes
3. Financial Report
4. Director's Report
5. Committee Reports (if applicable)
6. Unfinished Business
7. New Business
8. Adjournment

~~Section 2. In case of emergencies, for approval of reports, conference calls or emails may be set up on a one to one basis or by committee for approval of routine reports. Any reports requiring board discussion and action for policy should be presented at a meeting of the board.~~

In emergencies, routine reports may be reviewed and approved via conference call or email by individual members or committees. Reports requiring board discussion or action must be presented at a regular or special meeting.

### Article VII Quorum

~~Section 1. A quorum for the transaction of business shall consist of five members of the ARVRLS Board.~~  
A quorum shall consist of five (5) board members.

### Article VIII Committees

~~Section 1. Special committees shall be appointed by the chairman for the study and investigation of special problems; such committees shall serve until completion of the work for which they were appointed.~~  
The Chair may appoint special committees as needed to study or address specific issues. Such committees shall serve until their work is completed.

### Article IX Amendments

~~Section 1. These bylaws may be amended at any regular meeting of the ARVRLS Board by a majority vote of all members, provided the amendment was stated in the call of the meeting.~~  
These bylaws may be amended at any regular meeting of the ARVRLS Board by a majority vote of all members, provided the proposed amendment was included in the meeting notice.

Original Bylaws 1959, Updated 1982, Updated June 25, 2013  
*Updated May 19, 2025 (Pending)*