

Arkansas River Valley Regional Library System

May 15, 2020 at 5:00 PM via Zoom

ARVRLS Board Members Present:

Casey White
Rick Bradford
Brad Spikes
Ashley Watts
Leigh Vonderheide
Charles Webster
Debbie Park

The financial report was presented. At the time of the meeting, year-end mileage payments were needed by Logan and Yell Counties. A motion was made by Leisha Callan to approve the financial report as presented, a second was made by Rick Bradford. The motion carried.

Business:

Misty Hawkins presented the librarians report. The region has facilitated weekly branch meetings via Zoom. New branch managers have been hired at the Charleston Public Library and Johnson County Public Library. The region consulted with the existing auditor regarding bookkeeping best practices. The region has provided PPE for branches and dispersed purchasing information. Leisha requested information regarding the status of weeding and inventory. With libraries being closed to the public, this would be a good time to work on an inventory.

Leisha Callan requested details regarding consultant arrangements. Donna McDonald relayed details regarding the current arrangements. Brad Spikes asked for more information from Misty Hawkins. Donna stated that she keeps a record of the hours and the topics covered. Misty agreed that the arrangement works well for the time being. Leisha Callan stated that she wants the arrangement to be successful for Misty Hawkins in the new position.

A document was presented with all current accounts and account numbers. A motion was made to remove all non-employees from the region accounts. Motion was made by Sabra Ferguson to approve the document as presented, a second was made by Rick Bradford. The motion carried.

Directives for reopening public libraries were presented. The board discussed the need for janitorial supplies and PPE for future use. Sabra Ferguson made a motion to approve the phased approach to safely reopening, a second was made by Rick Bradford. The motion carried.

Misty Hawkins introduced the need for a policy committee.

Adjournment

Meeting adjourned.

